

# The Ultimate Corporate Travel Company

Whilst you're looking after your business  
We'll look after your travel.

[www.theultimatetravelcompany.co.uk](http://www.theultimatetravelcompany.co.uk)



THE ULTIMATE TRAVEL COMPANY



## Who we are

The Ultimate Travel Company is a travel company that incorporates a Travel Agency, Tour Operation and a Corporate Travel operation.

Each of these three operations have enjoyed sustained growth over the years with projected sales in excess of over £25 million.

“The Company ticks all the right boxes, from having friendly staff offering the ultimate holiday or business trips. They really are a cut above the rest.”

Sarah Duckworth J.O Hambro Investment Management Ltd



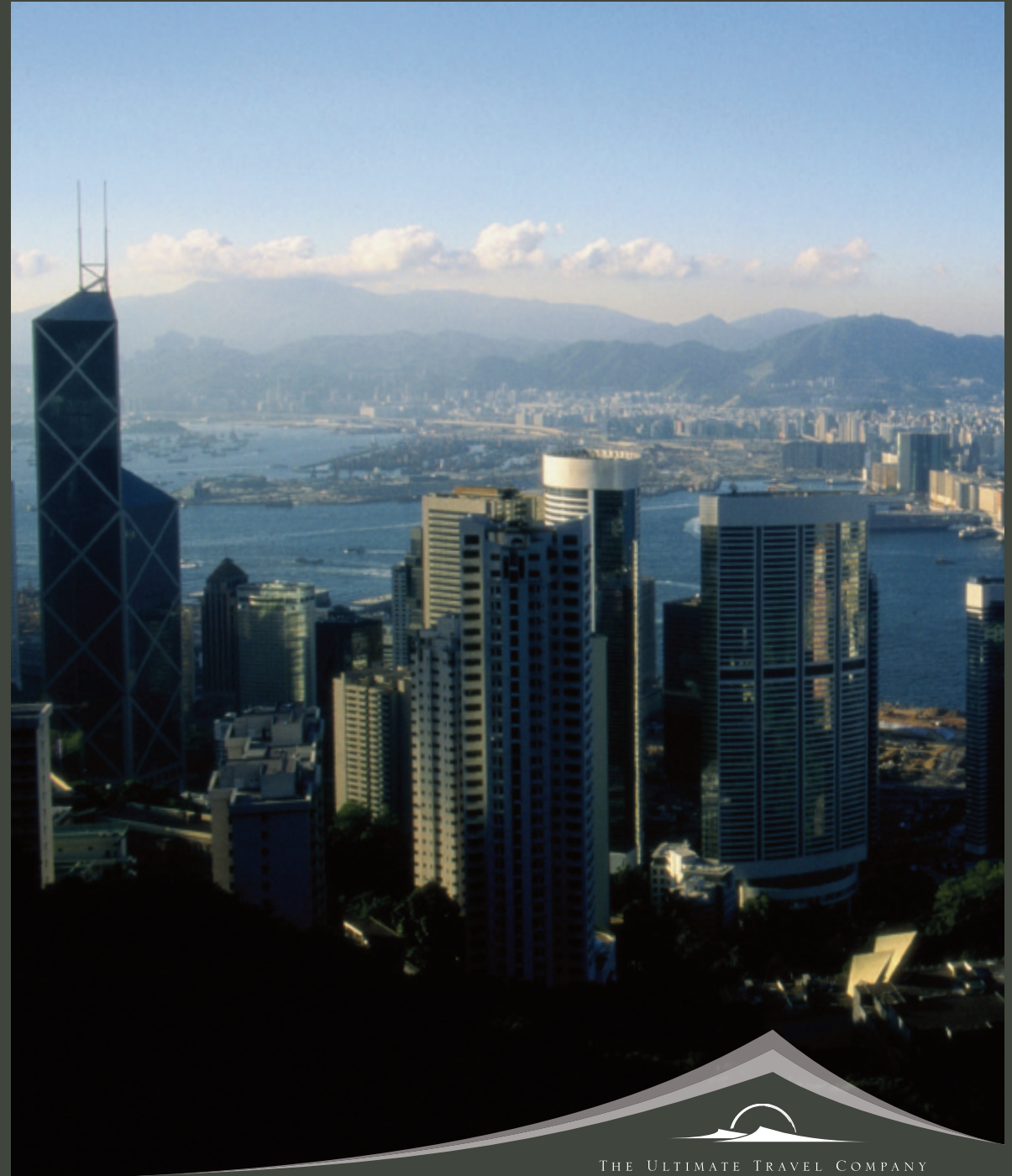
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# Our mission

To be an easy and friendly company to deal with, understanding the frustrations and vagaries of business travel and to give our clients simple, quick and efficient solutions to their business travel requirements.

“Stamford Associates have used the team at The Ultimate Travel Company for over 15 years, and we have always found them friendly, helpful and efficient.”





## What we offer

First hand knowledge and personal service are at the core of everything we offer our clients. Our Travel consultants are highly experienced and therefore their knowledge is extensive.

We are proud of the fact that our consultants have been with us over a long period of time and can boast the highest levels of expertise in this competitive and ever changing market.

“Caledon Partners always receives outstanding advice along with an extremely professional service from The Ultimate Travel Company. Caledon will certainly be continuing to use them.”

# Our services



## Travel Planning

The company is able to assist a client in a review of their Corporate Travel and the establishment of a travel policy designed to benefit the client in line with the nature of the business and the company's overall travel requirements.

This can result in the negotiation on the clients' behalf of 'route deals' with relevant international carriers, as well as negotiated Corporate rates with pre agreed hotel groups.

## Ticketing

The IATA license allows us to ticket all IATA registered airlines. ABTA membership gives access to all major consolidators.

Private air charter and helicopter services are provided as and when required. We provide a Rail ticket service both domestically and europe-wide including Eurostar.

## Car Hire

We have agency agreements with all the major car hire companies on a global basis.

## Visas

We sub contract a visa service through a specialist company. We can obtain visas in return for a small fee.

## Hotel Reservations

All the major international hotel groups' corporate rates are available to our clients.

Depending on the client's specific corporate policy and 'bed night' volume, more advantageous rates can be negotiated.

## Courier Service

We operate a courier service from our offices in Fulham three times per day to Central London. The last bike leaves at 3.30pm with delivery guaranteed by 5.30pm.

## 24 hour services

The offices are open from 9am to 5.30pm from Mondays to Fridays. However we operate a 'full out of hours' service to our clients 365 days a year.

"My travel life is always complicated and TUTC always deals with my plans with apparent ease."

Nina Campbell





# Our services

You are welcome to ask for references. We are confident of our clients' support.

## Holidays

Whilst the corporate travel team deal with business travel, we also have a team of experienced leisure consultants who are able to arrange tailor made holidays worldwide. Our website, [www.theultimatetravelcompany.co.uk](http://www.theultimatetravelcompany.co.uk) shows our full range of destinations and how to request one of our specialist brochures.

## Service Charges

In line with the rest of the business travel industry, we were forced to implement service fees in 2001. This was as a direct result of all major airlines withdrawing commission payments to travel agents.

We strive to keep our service fees competitive with comparable business travel agencies, but at the same time continuing to provide our clients with the high standard of service expected from us.

## How We Operate

Wherever possible we will assign a consultant to a client's business with the aim of building a personal working relationship.

Experience has shown us that this approach can make a real difference in maintaining high levels of service and efficiency. It is one of the reasons why we retain over 90% of clients who choose to use Ultimate Travel for their business travel arrangements.

We have consistently grown our business year on year, and along the way have built up relationships with a network of suppliers which we are able to call upon for the benefit of our clients.

## Terms of Business

On receipt of suitable references a credit account with a mutually agreed limit will be opened.

Statements are either e-mailed or posted on the last day of each calendar month for all business invoiced during the previous month.

Full payment of the previous months invoices must be made by the 10th day of the following month.

Alternatively, you can choose to pay for your travel by credit card. This has an added advantage, in that, this can afford you some financial protection in the event of an airline or other travel supplier going into liquidation.

In the event of a client not adhering to the above terms the company reserves the right to withdraw a client's credit facility until the situation has been rectified.

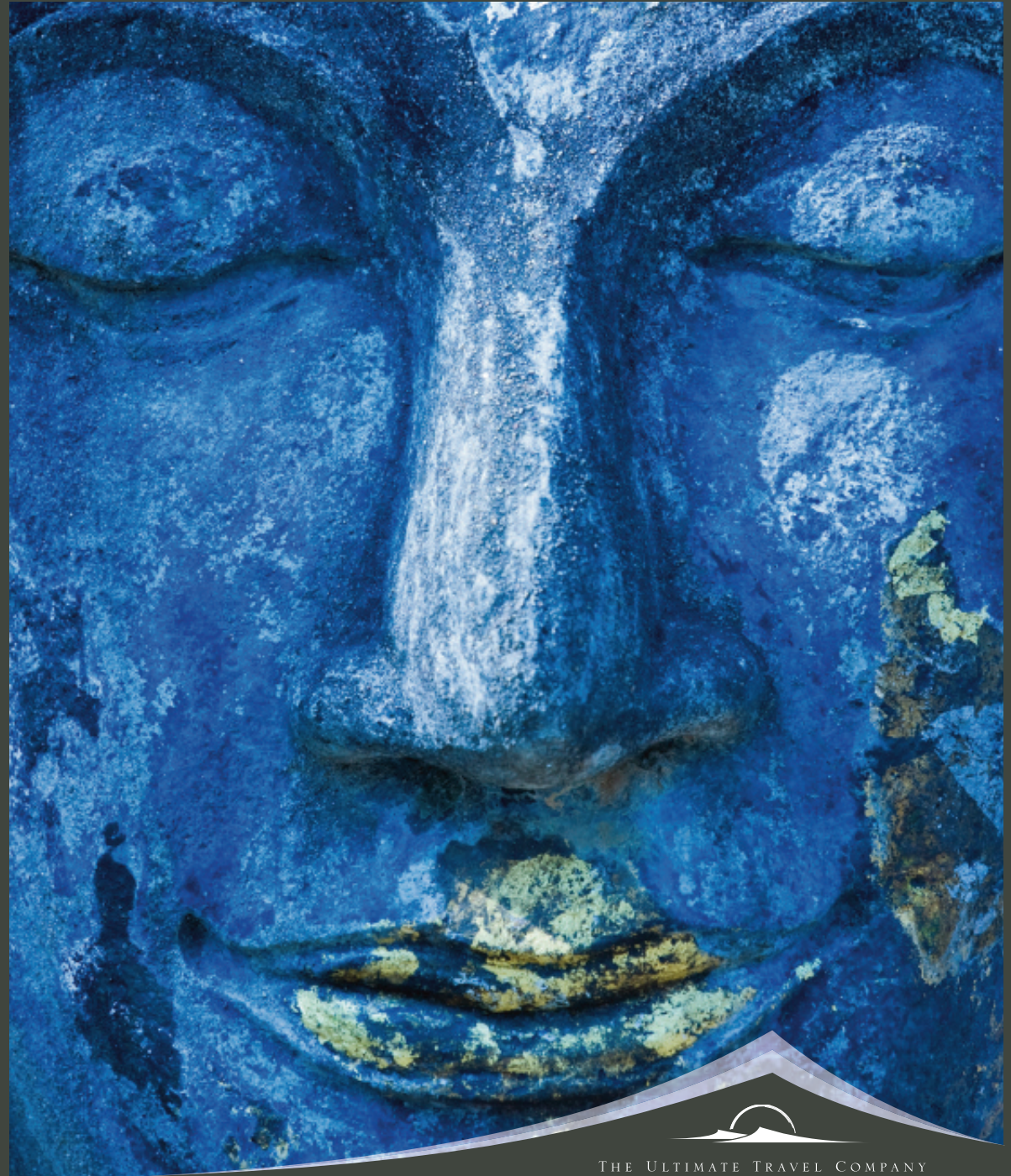
# Our clients

The Ultimate Travel Company is currently handling travel requirements for in excess of sixty companies and organisations.

These range from small to medium sized City companies to the Media, Art and Retail sectors.

Without exception we are providing an efficient, cost effective, knowledgeable, confidential and personal service.

The Corporate Travel Team all thoroughly enjoy looking after our clients' diverse requirements, and they understand what personal service really means.



Visit [www.theultimatetravelcompany.co.uk](http://www.theultimatetravelcompany.co.uk) to find out more

We very much look forward to having the opportunity of looking after your company's travel requirements.

## What to do next?

Call us on +44 (0)20 7386 4666 to start a conversation with one of our managers today.

Or visit [www.theultimatetravelcompany.co.uk](http://www.theultimatetravelcompany.co.uk) for more information on all our travel options, business and pleasure.



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